

ATTACHMENT TO MANDATORY FURLOUGH DESIGNATION FORM

(Name)

(Date)

(Dept / Job Title / Work Site)

(Employee ID#)

TO:

(Supervisor Demanding Mandatory Furlough Designation Form)

- Delivered by Email
 - Delivered by Fax
 - Delivered by Interoffice Mail
 - Delivered by Personal Service
- [*remember to keep a copy
of these forms for yourself*]*

Dear _____:

(Supervisor's Name)

Attached is the Mandatory Furlough Designation Form (FY 2009-10) that I have been ordered to complete and to submit to you or your designee by June _____, 2009, for submission to my Supervisor on or before 5:00 p.m. on Friday, June 5, 2009.

I submit the MF Designation Form under duress for fear of disciplinary action should I fail to obey your direct order to complete and to submit the Designation Form to a Supervisor in my Department by June _____, 2009. Furthermore, I submit the Designation Form to preserve my right to select between the MF Program (Option 1) and MMFL Program (Option 2) -- rather than having the MF Program imposed upon me against my will should the Designation Form not be submitted to my Supervisor by 5:00 p.m. June 5, 2009.

Lastly, my completion and submission of the MF Designation Form does not waive my right to challenge the CAO's Proposed Mandatory Furlough Program, including, but not limited to the Unfair Labor Practice Complaint my Union, SEIU 521, has filed on behalf of my Bargaining Unit, as well as my rights prescribed in the Memorandum of Understanding, the Personnel Rules and all other governing laws and regulations.