



**Lavender Caucus
Meeting Minutes
May 21, 2015**

Meeting came to order at 6:11 p.m.

In attendance: Mariam Alvarez, Jessica Mahoney, Bebe Valenzuela, Laura Basua, Lorenzo Lambaren by phone

Discussion about booth at Pride:

- a) Donated raffle prizes
- b) Lavender Caucus bracelets
- c) Need to schedule volunteers to run booth
- d) Operate booth from 10 a.m. to 1 p.m.
- e) Tear down at 1 p.m.
- f) Care and return of Lavender Caucus banner. Should be returned as soon as possible on next business day

Discussion regarding supplies needed for booth:

- a) Interest cards
- b) Mariam Alvarez will modify a sign-up sheet for persons interested in joining
- c) Mariam Alvarez to check if able to use/borrow a folding table and chairs for booth
- d) Mariam Alvarez will get a roll of raffle tickets
- e) Clipboards
- f) Pens
- g) Information flyers/cards regarding other caucuses to promote interest

Discussion regarding raffle and tickets:

- a) All agreed that tickets should sell at \$1 each or \$5 for 6 tickets
- b) Determine purpose of money raised during raffle
 - a. Possible uses: scholarship, student supplies, etc.

Discussion regarding canopy/shade tent:

- a) Purchase of canopy/shade tent is best so that it can be utilized at any future Lavender Caucus events
- b) Motion made by Laura, seconded by Bebe, that purchase of canopy/shade tent utilizing Lavender Caucus funds in an amount not to exceed \$125 to protect members from the elements at any Lavender Caucus authorized event

Discussion regarding signage/posters for booth:

- a) Jessica Mahoney to submit draft with information regarding Lavender Caucus

Discussion regarding t-shirts for volunteers:

- b) Mariam Alvarez will show Jessica Mahoney t-shirts and determine if t-shirts will be worn by volunteers at booth

Meeting to adjourn meeting made by Lorenzo Lambaren and seconded by Bebe.

Meeting adjourned at 7:06 p.m.