

SEIU LOCAL 521  
SEJ Committee  
Minutes  
December 11, 2017

**Call to order at 6:15 pm**

**By Phone:** RoseAnn Dominguez, Chair of Native American

**Present in Fresno:** Alysia Bonner, Co-Chair of SEJ; Arvelia ViaCooper, Co-Chair of SEJ, Pres/Chair of AFRAM & PWD; Lorenzo Lambaren, Treasurer of SEJ & Chair of Latino Fresno; Christian Yarbrough, Riverdale Chair & RISE Acting Chair; Cecile Tatum, Treasurer of APALA; Sergio Garcia, FASTA; Liane Mazzella, Staff; Maria L Gutierrez, Honorary 521 member; and Raquel Garcia, Honorary 521 member.

**Open Forum:**

**Liane, Staff:** Gave a great training on completing the Caucus Form. She provided a Highlighted Caucus Fund for future usage with typed in directions. She suggested that if any caucus had questions to leave the form blank and she will complete it according to the minutes provided. She also referred us back to our SEJ Guidelines for additional questions and for setting up new Caucuses as a Fresno baseline if there isn't an International Guideline/Bylaws.

She also needed the Caucus' member leaders info i.e. Names of board, phone numbers, emails so she can update who's who on the different Caucuses for the media we use for offices and websites i.e.: SEJ Committee; APALA – Fresno & San Jose; AFRAM – Fresno & San Jose; Localwide Native American, Lavender, PWD & RISE; Retiree Chapter – Fresno & San Jose; and Women's – Fresno, San Jose & Visalia.

She asked if we were in need of Binders for all Caucuses w/tabs for all subjects; Caucus funds typed with Chair/Co-Chair and Treasurer.

She's in need of 2018 Brochures for all active Caucuses for all offices i.e. Fresno, San Jose & Visalia.

She stated that right now we have Union-Ware and Member Link that this information needs to be updated by the 1<sup>st</sup> week of January 5, 2018.

We asked if we could get a list of past & current members for the different Caucuses to do a phone banking session in the earlier months of 2018 for correct email & phone blasts. She says she has that and will make that available when asked for.

**Minutes:** RoseAnn motion to approve the minutes with the correction that AIDSWalk was one word for the Aug 2017 minutes & Cecile 2<sup>nd</sup> the motion. The minutes passed with correction unanimous yes. RoseAnn motion to approve the minutes for the Nov 2017 minutes without a correction & Cecile 2<sup>nd</sup> this motion. The minutes passed with correction unanimous yes.

**Treasurer:**

**Lorenzo:** stated that Per the SEJ Detailed Expense record dated 10/31/17 has our balance of \$1,853.07.

The budgeted/donated \$1,000 hasn't been accounted/taken out as yet.

The \$400 for the End of Year Event: \$100 budgeted line item and \$300 additional moved from the donation line has not been deducted as yet.

Food expense not received yet for: Nov & Dec 2017.

RoseAnn asked Lorenzo if he could train on keeping a budget for Caucus Treasurers?

Lorenzo stated that the Chairs/Pres would have to ask their leaders if that is it something they want and bring their answer back at the next SEJ meeting (Jan 2018). He doesn't want to step on anyone's toes.

**Old Business:**

**Alysia:**

Alysia asked the question: What is our responsibility as SEJ of keeping appropriate budgets and transparency being kept when submitting the completed caucus form with the minutes that has the motions and proof of expenses (the caucus budget with highlighted budgeted item) or with correct signatures needed?

Alysia gave the update on the 2018 SEJ Budget: there is the increase from \$1.50 per member to \$2 per member which brought the submitted budget of \$61,324.50 to \$81,888.00 approved by the Budget and Executive Board on 12/2/17.

The Breakdown per each caucus as follows:

SEJ - \$10,388

AFRAM Fresno - \$8,000

AFRAM SJSC - \$8,000

APALA Fresno - \$8,000

APALA SJSC - \$8,000

Latino Fresno - \$8,000

Latino SJSC - \$8,000

Native American - \$8,000

Women's Fresno - \$8,000

PWD - \$3,000

RISE - \$1,500

Women's Visalia - \$1,500

Lavender - \$1,500

With that being said, SEJ will go over the SEJ Guidelines for overview and oversight for the 1<sup>st</sup> couple of months of the New Year to get us to the true transparency that the membership at large would/will expect from us as we go forward in the of year 2018.

The seed money \$1,500 for caucuses: RISE, Women's Visalia and Lavender will be the starting ground for building up these new caucuses. Meaning that after the caucuses have met their quota of meetings with required amount of members, sign-in sheets, minutes and a leadership has been fully established then they can start their projects and goals. PWD has increased from just the seed line but still isn't up to full capacity and will work on their membership as we all will. Even though some of the caucuses have 2 or more separate areas they are one local of 521 i.e.

APALA, AFRAM, Latino and Women's. When you have 2 areas now you are able to have a seat on the Executive Board.

**New Business:**

SEIU Local 521 Admin reminders – Caucus Transparency, accountability to members and our Locals.

Donation Request: Lorenzo stated that when account balance are checked - \$ 1,453 of the 2017 budget to motion to purchase \$500 of bulk purchase a variety of socks for the SEIU Challenge that is hosted by Latino & Women's Caucus which the socks will go to the Homeless men and women of Fresno residents. 2<sup>nd</sup> the motion was Cecile & RoseAnn. Vote was a unanimous yes.

**Caucus Reports**

Lorenzo motioned to forgo Caucus Reports as San Jose wasn't present. 2<sup>nd</sup> the motion was Sergio. Vote was a majority yes. Lorenzo abstained.

Adjournment was motioned by Cecile at 7:35 pm and 2<sup>nd</sup> by Sergio. The vote was a majority yes. Lorenzo abstained.