

EXECUTIVE BOARD VACANCY

REGION 2, 3, OR 4 TRUSTEE



Duties of SEIU Local 521 Regional Trustee (SEIU Local 521 Bylaws Article XI Section 4):

Trustees shall see that the officers fulfill their duties and obligations, that the Local Union's bylaws are followed, and that meetings are run in a respectful and orderly manner consistent with the International Union's Manual of Common Procedures governing debate. They will ensure proper fiscal procedures are followed, perform spot audits of financial transactions, hiring practices, capital expenditures, expense reports according to a program/policy which will be developed by the Executive Board and themselves. They will review the annual audit and may require other audits, if serious necessity demands it. They will report to the Membership and to the Executive Board on their activities and findings at least twice a year. Trustees may be requested, by a Chapter or the President, to assist chapter leadership with voting and elections, or to help them understand and adhere to Local Union bylaws and policies. The Trustees shall act as judge in all matters arising from election procedures and shall hear all protests of an election. Regional Trustees may be asked to serve in various situations as judge/chair/facilitator where decisions are made regarding issues that come up in the course of Union business and activities. They, as appropriate, are asked to serve on various Committees where appointed or which Local guidelines, policies, procedures, etc. name them as participants.

TERM OF OFFICE: Expires March 1, 2022. The position requires attending monthly meetings.

REQUIREMENTS to be considered for the Appointment to the Position of Regional Trustee:

- ◆ Must be a member of SEIU Local 521 in good standing for at least two continuous years immediately prior to nomination for appointment, paying full membership dues, with no felony conviction.
- ◆ Region 2, Region 3, and Region 4 Trustee applicants must be represented by SEIU Local 521 in their respective region. Region 2: Monterey, San Benito and Santa Cruz Counties; Region 3: Mariposa, Merced and Stanislaus Counties; Region 4: Fresno and Madera Counties

TO APPLY:

- ◆ Submit your request for consideration for appointment as Region 2, 3, or 4 Trustee to the SEIU Local 521 Executive Board no later than **3:00 p.m. on Tuesday, March 5, 2019.**
- ◆ Include in your request your full name (printed), your chapter and your contact information (address, phone number, e-mail).
- ◆ Optional Inclusion: a 75-word (maximum) statement of your qualifications for the Office.

TO SUBMIT: Forward your request for consideration and optional statement of qualifications to Karen Summers, Admin to the Executive Board.

- ◆ E-mail: karen.summers@seiu521.org
- ◆ Mail: SEIU Local 521, 2302 Zanker Rd., San Jose, CA 95131
- ◆ Fax: (408) 954-1538
- ◆ Drop off: at any SEIU Local 521 office during business hours.

APPOINTMENT PROCESS:

At the March 23, 2019 Executive Board meeting in San Jose, the Board will vote on which qualified candidates they feel best represents our Local as Region 2, 3, or 4 Trustee. All qualified applicants will be reviewed by the Board prior to the March 23rd meeting, and must travel to San Jose and be present at the meeting to be considered for the position.

Call Karen Summers at (831) 332-7555 with any further questions.